



CENTRAL COUNTY FIRE DEPARTMENT

1399 Rollins Road
Burlingame, CA 94010
www.ccfid.org
650-558-7600

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Wednesday December 13th, 2017

4 p.m. Closed Session

Conference Room, Hillsborough Town Hall, 1600 Floribunda Ave., Hillsborough, CA 94010

Regular Meeting to follow Closed Session

Council Chambers, Hillsborough Town Hall, 1600 Floribunda Ave., Hillsborough, CA 94010

1. CLOSED SESSION

- a. Conference with Legal Counsel – Existing Litigation [Government Code §54956.9(d)(1)]: One Case; Name of Case: Mitch Mattea vs. Central County Fire Department and Athens Administrators; WCAB No. ADJ9730874

- b. Conference with Labor Negotiator for Unrepresented Clerical (Sr. Accounting Technician, Accounting Technician, Service Clerk and Fire Prevention Specialist) and Unrepresented Mechanics (Mechanic Supervisor and Mechanic) employees(GC#54957.6(a)). Agency Negotiator: Kristin Armbruster, HR Manager, Town of Hillsborough

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. REPORT FROM CLOSED SESSION

6. APPROVAL OF MINUTES

- a. Regular Meeting of April 12, 2017

7. PUBLIC COMMENTS – NON-AGENDA

At this time, persons in the audience may speak on any item on the agenda or any other matter within the jurisdiction of the Board. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Board from acting on any matter which is not on the agenda. It is the policy of the Board to refer such matters to staff for investigation and/or action. Speakers are requested to fill out a “request to speak” card located on the table by the door and hand it to staff. The Chair may limit speakers to three minutes each.

8. CONSENT CALENDAR

- a. Resolution to Accept the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2017



- b. Resolution Adopting Compensation Adjustments and Changes to the Summaries of Benefits for Clerical and Mechanic Employees
- c. Resolution Authorizing the Chief Administrative Officer to Execute the Renewal Contract with Sutter Health Employee Assistance Program

9. STAFF REPORTS

- a. Fire Chief's Update (*PowerPoint*)

10. OLD BUSINESS

- a. Resolution to Approve the Amended Joint Powers Agreement for the Central County Fire Department

11. NEW BUSINESS

- a. Resolution Adopting the Salary Schedule for the Central County Fire Department
- b. Resolution Adopting Administrative Policy 38, converting 56-hour employees to 40-hour employees

12. BOARD OF DIRECTORS' COMMENTS

13. ADJOURNMENT

NOTICE: Any attendees wishing accommodations for disabilities please contact the Secretary at (650) 558-7600 at least 24 hours before the meeting. A copy of the agenda packet is available for public review at the Fire Administration Offices, 1399 Rollins Road, Burlingame from 8:00 a.m. to 4:00 p.m. before the meeting and at the meeting.

Any writings or documents provided to a majority of the Joint Powers Authority Board of Directors regarding any item on this agenda will be made available for public inspection at the Fire Administration Offices, 1399 Rollins Road, Burlingame, CA 94010