



**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA**

Wednesday April 10, 2019  
4 p.m.

*Closed Session to follow Regular Meeting*

Burlingame City Hall, 501 Primrose Road, Burlingame, CA 94010

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF MINUTES**

- a. Regular meeting minutes of February 13, 2019

**5. PUBLIC COMMENTS – NON-AGENDA**

At this time, persons in the audience may speak on any item on the agenda or any other matter within the jurisdiction of the Board. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Board from acting on any matter which is not on the agenda. It is the policy of the Board to refer such matters to staff for investigation and/or action. Speakers are requested to fill out a "request to speak" card located on the table by the door and hand it to staff. The Chair may limit speakers to three minutes each.

**6. CONSENT CALENDAR**

- a. Resolution Approving the Amendments to the Class Specifications for Fire Chief, Deputy Fire Chief and Battalion Chief
- b. Resolution Approving a Partnership between the Central County Fire Department and Pink Ribbon Girls (PRG)

**7. PUBLIC HEARING**

- a. A Public Hearing to approve the Resolution to Adopt the Fiscal Year 2019-2020 Budget for the Central County Fire Department
  - i. Staff Report (includes PowerPoint)
  - ii. Open Public Hearing and receive comments
  - iii. Close Public Hearing
  - iv. Approve the Resolution to Adopt the Fiscal Year 2019-2020 Budget for the Central County Fire Department



**Public Hearing (cont.)**

- b. A Public Hearing to approve the Resolution to Adopt the Master Fee Schedule for Central County Fire Department
  - v. Staff Report
  - vi. Open Public Hearing and receive comments
  - vii. Close Public Hearing
  - viii. Approve the Resolution to Adopt the Master Fee Schedule for the Central County Fire Department

**8. STAFF REPORTS**

- a. Pension Analysis and Mitigation Strategy

**9. BOARD OF DIRECTORS' COMMENTS**

**10. ADJOURN TO CLOSED SESSION**

**11. CLOSED SESSION**

- a. Conference with Labor Negotiator for Unrepresented Clerical (Sr. Accounting Technician, Accounting Technician, Service Clerk and Fire Prevention Specialist), Unrepresented Mechanics (Mechanic Supervisor and Mechanic) and Management Employees (Fire Chief, Deputy Fire Chief, Administrative Services Manager) (GC#54957.6(a)). Agency Negotiator: Kristin Armbruster, HR Manager, Town of Hillsborough.
- b. Conference with Labor Negotiator for Unrepresented General Counsel. (GC#54957.6(a)). Agency designated representative: Lisa Goldman, Chief Administrative Officer.

**12. ADJOURN CLOSED SESSION**

**13. REPORT FROM CLOSED SESSION**

**14. ADJOURNMENT**

*NOTICE: Any attendees wishing accommodations for disabilities please contact the Secretary at (650) 558-7600 at least 24 hours before the meeting. A copy of the agenda packet is available for public review at the Fire Administration Offices, 1399 Rollins Road, Burlingame from 8:00 a.m. to 4:00 p.m. before the meeting and at the meeting.*

*Any writings or documents provided to a majority of the Joint Powers Authority Board of Directors regarding any item on this agenda will be made available for public inspection at the Fire Administration Offices, 1399 Rollins Road, Burlingame, CA 94010*