



BOARD OF DIRECTORS MEETING MINUTES *(Approved)*
Special Meeting | Tuesday March 15th, 2022

1. CALL TO ORDER

Meeting was called to order at 5:09 p.m.

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led Chief Administrative Officer, Ann Ritzma.

3. ROLL CALL

Board Members Ortiz, Brownrigg, and Cole were present. Board Member Chuang was absent.

4. APPROVAL OF MINUTES

There were no minutes to approve.

5. REPORT OUT FROM CLOSED SESSION

a. Report out from closed session of February 9, 2022

General Counsel Jean Savaree reported there was no reportable action from the closed session.

6. PUBLIC COMMENTS – NON-AGENDA

There were no public comments.

7. CONSENT CALENDAR

a. Resolution Finding that Meetings of the Central County Fire Department Fire Board via Teleconference protect against the ongoing and imminent health and safety risks posed by COVID-19 and determining that all such meetings will continue to be by teleconference pursuant to California Government Code Section 54953(e).

Board Member Brownrigg motioned to approve. Board Member Cole seconded the motion.
Approved by roll call, 3-0-1.

8. PUBLIC HEARING

There were no public hearing items for this meeting.

9. STAFF REPORTS

a. Resolution Authorizing the Fire Chief to promote a Battalion Chief and a Captain from the existing Promotional Lists, and to recruit and hire an Emergency Medical Services Manager, to establish the CCFD Training Division, prior to July 1, 2022.

Chief Barron explained that at the December 8th, 2021 meeting the Board received a presentation on the Training Division and CCFD's desire to establish its own training division. Since the Battalion Chief in the Training Division retired in December 2021 and the position is included in the FY 21-22 adopted budget there is currently a savings of \$223K. Chief Barron requested permission to use the projected savings to promote one Battalion Chief and one

Captain and hire an Emergency Medical Services Manager before July 1, 2022, to assist with establishing the new Training Division.

Board Member Cole asked if this would mean that the new Training Division would start prior to July 1, 2022. Chief Barron confirmed that if the Board approves the two promotions it would give staff the opportunity to fill the positions and start as soon as possible.

There were no public comments on this item.

Board Member Cole motioned to approve. Board Member Brownrigg seconded the motion. Approved by roll call, 3-0-1.

10. BOARD OF DIRECTORS' COMMENTS

Board Member Brownrigg asked about the Standards of Cover study. Board Chair Ortiz stated it would be best to add this topic to a future agenda. Board Members Brownrigg and Cole agreed.

11. ADJOURN TO CLOSED SESSION

Regular meeting adjourned at 5:19 p.m.

12. CLOSED SESSION

- a. Conference with Labor Negotiator for Central County Firefighters Union (Fire Captains, Firefighters, Fire Inspector and Deputy Fire Marshal) and Fire Administrators (Battalion Chiefs and Fire Marshal) (GC#54957.6(a)). Agency Negotiators: Kristin Armbruster, HR Manager, Town of Hillsborough, and Timothy Davis, Attorney, Burke, Williams & Sorensen
- b. Conference with Labor Negotiator for Unrepresented Management (Fire Chief, Deputy Fire Chief, and Administrative Services Manager), Unrepresented Clerical (Sr. Accounting Technician, Accounting Technician, Management Assistant, Administrative Assistant, Office Assistant and Fire Prevention Specialist), Unrepresented Mechanics (Emergency Vehicle Technicians), Unrepresented Community Risk and Resiliency Specialist, (GC#54957.6(a)). Agency Negotiator: Glenn Berkheimer

13. REPORT OUT FROM CLOSED SESSION

The report out will be made at the next regular meeting on April 13, 2022.

14. ADJOURN FROM CLOSED SESSION

Closed session adjourned at 6:26 p.m.