



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

Wednesday November 8, 2023

4 p.m.

Council Chambers, Burlingame City Hall, 501 Primrose Road, CA 94010

Consistent with Government Code Section 54953, Central County Fire Department Board meetings are held in person. Members of the public may observe/participate in the meeting in person or via Zoom (link provided below).

To Attend the Meeting in Person:

Location: Council Chambers, Burlingame City Hall, 501 Primrose Road, CA 94010

Masking is not required but in accordance with the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectfully request that people not attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious.

To Observe the Meeting via Zoom:

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 883 4497 2491

Passcode: 357054

To Access the Meeting by Phone:

+1 669 900 6833

ID: 883 4497 2491

Passcode: 357054

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, however, the Board Chair may adjust the time in light of the number of anticipated speakers.

To Provide Public Comment via Zoom:

During the meeting, public comment may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the "Raise Hand" feature (for those joining by phone, press "9" to "Raise Hand") during the public comment period for the agenda item you wish to address. The Zoom host will call on people to speak by name provided or the last four digits of the phone number for dial-in attendees. Speakers are limited to three minutes each, however, the Board Chair may adjust the time in light of the number of anticipated speakers.

**1. CALL TO ORDER****2. PLEDGE OF ALLEGIANCE****3. ROLL CALL****4. PUBLIC COMMENTS – NON-AGENDA**

The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Board from acting on any matter which is not on the agenda. It is the policy of the Board to refer such matters to staff for investigation and/or action. For purposes of this meeting, members of the public may provide written comments by email to publiccomment@ccfd.org. Emailed comments should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda. The length of the emailed comment should be commensurate with the three minutes allowed for verbal comments, which is approximately 250-300 words. To ensure your comment is received and read to the Board of Directors for the appropriate agenda item, please submit your email no later than 3 p.m. on November 8, 2023.

5. APPROVAL OF MINUTES

- a. Minutes from October 11th, regular meeting

6. CONSENT CALENDAR

- a. Central County Fire Department Quarterly Financial Report for Q4, Fiscal Year 2022-23
- b. Resolution Authorizing the Chief Administrative Officer to Execute an Amendment to the Agreement with Its Personnel Consulting, for Human Resources Administration and Consulting Services

7. PRESENTATIONS

- a. Commendation for Fire Chief Bruce Barron
- b. Commendation for Fire Marshal Christine Reed

8. STAFF REPORTS

- a. Interim Fire Chief's Update (*Oral Report*)

9. NEW BUSINESS

- a. Discussion on time and schedule of future Board meetings

10. BOARD OF DIRECTORS' COMMENTS**11. ADJOURNMENT**

NOTICE: Any members of the public wishing accommodation for disabilities please contact the Secretary at (650) 558-7600 at least 24 hours before the meeting. A copy of the agenda packet is available for public review at the Fire Administration Offices, 1399 Rollins Road, Burlingame from 8:00 a.m. to 4:00 p.m. and on the CCFD website at www.ccfid.org.

Any writings or documents provided to a majority of the Joint Powers Authority Board of Directors regarding any item on this agenda will be made available for public inspection at the Fire Administration Offices, 1399 Rollins Road, Burlingame, CA 94010