



State and Local Requirements for Large Family Daycare

PURPOSE

It is the intent of this guideline to provide minimum requirements for large family day care homes within single family dwellings. This guideline shall apply to all licensed large family day care homes within the jurisdiction of the Central County Fire Department. These regulations were written to protect the day care occupants in case of fire or other life-threatening emergencies. This information is a guideline designed to assist individuals in preparation for an inspection. All codes and regulations shall comply with California Building and Fire Codes, current adopted edition.

SCOPE

A Large Family Day Care Home is a provider's own home licensed to provide family day care for seven to fourteen children for periods less than 24 hours per day. This shall include children who reside at the home under the age of 10.

FEES AND PERMIT REQUIREMENTS

- The provider must have a current license issued by the State of California. In addition to the license issued by the state. In addition to the license issued by the state, proper paperwork has been filed through California Department of Social Services Community Care Licensing.
- Obtain a business license through the city in which your business is located.
 - City of Burlingame, Business License Department #650-558-7210
 - City of Millbrae, Finance Department #650-259-2350
 - Town of Hillsborough, Business License/Finance Department #650-375-7400
- Inspection will be conducted by Central County Fire Department in order to complete permitting process. A fee representing the current master fee schedule will be charged for all preinspections or evaluations.
- All licenses and permits shall be kept and posted in a conspicuous location.

GENERAL

- Review general requirements
 - An approved number or address must be posted on the building so that it is plainly visible from the street.

BUILDING CONSTRUCTION

- Day care rooms shall be permitted on the first floor only. *[Exception: Building is equipped with an approved automatic fire sprinkler system throughout.]*
- A one-hour separation between the day care area and the garage is required. The separation may be limited to the installation of materials approved for one-hour fire resistive construction on the garage side. A self-closing, tightfitting, solid wood door 1-3/8" thick or a self-closing tight-fitting door having a fire protection rating of not less than twenty (20) minutes must be provided between the garage and the house.

Day care operations shall not be permitted in garage or patio area. *[Exception: The conversion has been performed under permit and the space meets all applicable state and local regulations.]*

Every sleeping room shall have at least one operable window or door approved for emergency escape or rescue. The window or door must be openable from the inside to provide a full clear opening without the use of separate tools or special knowledge. *[Note: Windows must have a minimum openable height of twenty-four (24) inches and minimum openable width of twenty (20) inches. The finished sill height shall not exceed a maximum of forty-four (44) inches from the floor.]*

FIRE PROTECTION SYSTEMS AND ALARMS

A portable fire extinguisher having a minimum 2A10BC rating shall be provided. Extinguishers shall be conspicuously located; preferably located along normal paths of travel. Extinguishers shall be mounted so that the top is no higher than five (5) feet from the floor.

- The fire extinguisher is required to be visually inspected on a monthly basis.
- The fire extinguisher shall be serviced annually or immediately after use, whichever occurs first, by licensed company and bear a current service tag.

Smoke alarms shall be installed throughout the residence. There shall be one in each sleeping room, in hallways outside the sleeping rooms, every level of the home; including basements, and anywhere else determined by the Fire Department. Smoke alarms shall be tested monthly.

Residence shall be equipped with carbon monoxide detectors.

Provide a manual fire alarm device that will actuate a fire alarm signal, which will be audible throughout the facility. These are the red, manual fire alarm, pull-stations that you typically see in businesses, stores, libraries, schools, etc. It must be mounted on a wall in the path of egress, between 42 and 48 inches from the floor. You will need to contact your city's Building Department to inquire if an electrical permit is required prior to installing this device.

EXITS

Provide two (2) exit doorways. Every required exit door shall be capable of opening so that the clear width is not less than thirty-two (32) inches and the clear height is not less than six feet eight inches (80 inches). A manually operated, horizontal sliding door may be used as one of the two required exits. Exits may pass through kitchens.

Every required exit door shall be operable from the inside without the use of a key or any special knowledge or effort. *[Note: Dead bolts will be permitted if they are interconnected with the doorknob in such a manner that turning the doorknob will simultaneously unlock the dead bolt in a single operation.]*

Yard gates blocking egress to the public way shall also be operable from the inside without the use of a key or any special knowledge or effort.

SAFETY / ELECTRICAL

All Hazardous Materials shall be stored in an area inaccessible to children.

An emergency evacuation plan shall be developed, reviewed and posted on site.

Fire drills are required at a minimum frequency of once per year.

Extension cords shall not be used in place of permanent wiring.

Portable space heaters shall have at least three (3) feet of clearance from anything that can burn, including people