



State and Local Requirements for Large Family Daycare

PURPOSE

It is the intent of this guideline to provide minimum requirements for large family day care homes within single family dwellings. This guideline shall apply to all licensed large family day care homes within the jurisdiction of the Central County Fire Department. These regulations were written to protect the day care occupants in case of fire or other life-threatening emergencies. This information is a guideline designed to assist individuals in preparation for an inspection. All codes and regulations shall comply with California Building and Fire Codes, 2022 edition.

SCOPE

A Large Family Day Care Home is a provider's own home licensed to provide family day care for seven to fourteen children for periods less than 24 hours per day. This shall include children who reside at the home under the age of 10.

FEES AND PERMIT REQUIREMENTS

- The provider must have a current license issued by the State of California. In addition to the license issued by the state, proper paperwork has been filed through California Department of Social Services Community Care Licensing.
- Obtain a business license through the city in which your business is located.
 - City of Burlingame, Business License Department #650-558-7210
 - City of Millbrae, Finance Department #650-259-2350
 - Town of Hillsborough, Business License/Finance Department #650-375-7400
- Inspections will be conducted by Central County Fire Department. A fee representing the current master fee schedule will be charged for all preinspections or evaluations. [H&S Code § 13235]
- All licenses and permits shall be kept and posted in a conspicuous location.

GENERAL

BUILDING CONSTRUCTION

- Day care rooms shall be permitted on the first floor only. *[Exception: Building is equipped with an approved automatic fire sprinkler system throughout.]* [CBC §1006.2.2.7]
- A one-hour separation between the day care area and the garage is required. The separation may be limited to the installation of materials approved for one-hour fire resistive construction on the garage side. A self-closing, tightfitting, solid wood door 1-3/8" thick or a self-closing tight-fitting door having a fire protection rating of not less than twenty (20) minutes must be provided between the garage and the house. [CBC §404.1.4]
- Day care operations shall not be permitted in garage or patio area.

Every sleeping room shall have at least one operable window or door approved for emergency escape or rescue. The window or door must be openable from the inside to provide a full clear opening without the use of separate tools or special knowledge. *[Note: Windows must have a minimum openable height of twenty-four (24) inches and minimum openable width of twenty (20) inches. The finished sill height shall not exceed a maximum of forty-four (44) inches from the floor.]* [CBC §1031.3]

FIRE PROTECTION SYSTEMS AND ALARMS

A portable fire extinguisher having a minimum 2A10BC rating shall be provided. [CFC §455.4] Extinguishers shall be conspicuously located; preferably located along normal paths of travel. Extinguishers shall be mounted on a wall so that the top is no higher than five (5) feet from the floor.

- The fire extinguisher shall be serviced annually or immediately after use, whichever occurs first, by licensed company and bear a current service tag. [CCR Title 19, Div 1, §904.2(a)]

Smoke alarms shall be installed throughout the residence. There shall be one in each sleeping room, in hallways outside the sleeping rooms, every level of the home; including basements, and anywhere else determined by the Fire Department. [CBC §445.3]. Smoke alarms shall be tested monthly.

Residence shall be equipped with carbon monoxide detectors [CFC §455.2]

Provide a manual fire alarm device that will actuate a fire alarm signal, which will be audible throughout the facility. These are the red, manual fire alarm, pull-stations that you typically see in businesses, stores, libraries, schools, etc. It must be mounted on a wall in the path of egress, between 42 and 48 inches from the floor. You will need to contact your city's Building Department to inquire if an electrical permit is required prior to installing this device. [CFC §455.5] [CFC §907.2.6.5]

EXITS

Provide two (2) exit doorways. Every required exit door shall be capable of opening so that the clear width is not less than thirty-two (32) inches, and the clear height is not less than six feet eight inches (80 inches). A manually operated, horizontal sliding door may be used as one of the two required exits. Exits may pass through kitchens.

Every required exit door, including yard gates shall be operable from the inside without the use of a key or any special knowledge or effort. *[Note: Dead bolts are permitted only if they are interconnected with the doorknob in such a manner that turning the doorknob will simultaneously unlock the dead bolt in a single operation.]*

Obstructions are not permitted in aisles, corridors, stairways, and exits.

GENERAL SAFETY AND ELECTRICAL

An emergency evacuation plan shall be developed, reviewed and posted on site.

Extension cords shall not be used in place of permanent wiring.

Portable space heaters shall have at least three (3) feet of clearance from anything.

An approved number or address must be posted on the house so that it is visible from the street [CFC §505.1]

Yards shall be maintained. Trash, overgrown vegetation, or any other combustible materials are not permitted [CFC §304.1]