



BOARD OF DIRECTORS MEETING MINUTES
February 12, 2025, Regular Meeting

1. CALL TO ORDER

The meeting was called to order at 4 p.m.

2. PLEDGE OF ALLEGIANCE

Board Chair Stevenson asked Board Member Thayer to lead the Pledge of Allegiance.

3. ROLL CALL

All Board Members were present.

4. PUBLIC COMMENTS – NON-AGENDA

There were no public comments.

5. REPORT OUT FROM CLOSED SESSION

General Counsel, Jean Savaree, reported that there was no reportable action taken in closed session.

6. APPROVAL OF MINUTES

a. Minutes from December 11th, regular meeting

Vice-Chair Cole motioned to approve; Board Member Chuang seconded the motion.
Approved 4-0-0.

7. CONSENT CALENDAR

a. Central County Fire Department Quarterly Financial Report for Q2, Fiscal Year 2024-25

b. Central County Fire Department Treasurer's Report for Q2 FY 2024-25

c. Fiscal Year 2024/25 Mid-Year Financial Report for the Central County Fire Department

d. Resolution Authorizing Compensation Adjustments for Employees in the Clerical, Community Risk & Resiliency, and Emergency Vehicle Technician groups

Vice Chair Cole pulled item 7c to ask a question. Vice Chair Cole asked for clarification on the WUI revenue noted in the mid-year report. Finance Director, Jan Cooke, explained that the -\$17k shown in the detail report shows the WUI expenditures are under budget.

Board Member Thayer asked about WUI and Mechanic Shop revenues. Ms. Cooke explained that the change in service for WUI inspections occurred after the FY 24-25 budget was adopted.

There were no further questions and no public comments on this item.

Board Member Chuang motioned to approve all items on the consent calendar. Vice Chair Cole seconded the motion. Approved 4-0-0.

8. STAFF REPORTS

a. Fire Chief's Update (Oral Report)

Chief Pucci provided a brief update:

- SAFER Grant – Chief Pucci stated he had several conversations with Congress members at the Palisades Fire regarding the news coming out of Washington. He was assured that the funding would still be available. Staff is working on submitting the required reports as expenses occur.
- Chief Pucci provided an update on the Admin move to 1640 Floribunda.
- Station 36 remodel will start after the administration has moved to the house. City of Burlingame is taking the lead on the project and will be using one of their approved contractors. The estimate for the complete project is approximately \$250k which is available in the CCFD Capital Project Fund. Staff will bring an agreement to the Board in April.
- New Firefighters – three of the new firefighters completed the CSM Fire Academy prior to being hired. They just completed a two week in-house academy and are now online as the fourth on Truck 34.
- CCFD sent two teams to the Palisades Fire; both have returned safely. Chief Pucci was also deployed as part of the IMT team.
- On track to open Fire Station 36 in May/June
- Captain promotions will happen in May to help staff Engine 36
- The new Wildland Urban Interface maps from the State are scheduled to be released on February 24th. Staff will share the information as soon as it is received.
- Strategic Plan – Staff is reviewing the draft from Jacob Green & Associates. The final report will be brought to the Board in April.
- County Fire Chiefs – Chief Pucci will be serving as President for the next year.

Board Member Chuang and Cole stated the Hillsborough community is looking forward to hearing Chief's information on wildfire safety.

Board Member Chuang asked about the new maps. Chief stated at this time he is unable to say if the maps will be an expansion or reduction of the current maps. The maps are based on a scientific study. Chief added that the maps will need to be adopted by each City Council within six months.

9. BOARD OF DIRECTORS' COMMENTS

Chair Stevenson asked for any additional comments. Board Member Chuang welcomed Board Member Thayer and commended staff and firefighters for their hard work.

10. ADJOURNMENT

The meeting was adjourned at 4:27 p.m.