



BOARD OF DIRECTORS MEETING MINUTES
June 11, 2025 Regular Meeting

1. CALL TO ORDER

Meeting called to order at 4 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Board Members Stevenson, Cole, and Chuang present. Board Member Cole was not present for the open session but did join the closed session later.

4. PUBLIC COMMENTS – NON-AGENDA

There were no public comments.

5. APPROVAL OF MINUTES

Minutes from the April 9, 2025 meeting will be brought to the Board at the July 9, 2025 regular meeting.

6. CONSENT CALENDAR

- a. Central County Fire Department Quarterly Financial Report for Q3, Fiscal Year 2024-25
- b. Central County Fire Department Treasurer's Report for Q3 Fiscal Year 2024-25
- c. Resolution Authorizing the Chief Administrative Officer or their Designee to Enter into a Purchase Agreement for the Purchase of One Chevrolet Colorado
- d. Resolution Authorizing the Chief Administrative Officer or their Designee to Enter into a Purchase Agreement for the Purchase of One Honda CRV Hybrid
- e. Resolution Authorizing the Chief Administrative Officer to Execute a Side Letter of Agreement between the Chief Officers Group and the Central County Fire Department

Board Member Chuang asked to pull item 6e.

Board Member Chuang stated she asked Finance Director, Jan Cooke, for an explanation of the misc. revenue noted on page 3 of the Q3 quarterly report. Board Member Chuang asked that a footnote be added to the report for clarification of the misc. revenue.

Chair Stevenson asked for a motion to approve items 6a, 6b, 6c, and 6d. Board Member Thayer motioned to approve; Board Member Chuang seconded the motion. Approved 3-0-1.

Board Member Chuang commented on item 6e. She asked that in the future the positions within the Chief Officers Group be delineated for clarification. Board Member Chuang stated she

supports the concept and had a question on the financial impact. CAO, Doug Davis, stated that there is no financial impact with the proposed change.

There were no public comments on this item.

Chair Stevenson asked for a motion to approve item 6e. Board Member Chuang motioned to approve; Board Member Thayer seconded the motion. Approved 3-0-1.

7. PUBLIC HEARING

- a. A Public Hearing to receive a report on CCFD vacancies, recruitment, and retention efforts in compliance with Assembly Bill 2561 and Government Code Section 3502.3

Chair Stevenson opened the public hearing.

Human Resources Director, Jennifer Crims, made a [presentation](#) on the status of vacancies, recruitments, and retention efforts in compliance with AB 2561.

Key Points included:

- Assembly Bill 2561 came into effect in January 2025 and requires a presentation be made to the governing body in a public hearing
- Bargaining groups are invited to speak
- Vacancy rate is 0.97% as of May 4, 2025

Ms. Crims stated there is a correction to the staff report on page 2. The staff report lists one Emergency Vehicle Technician, but it should read two Emergency Vehicle Technicians.

There were no questions from the Board on this item. Chair Stevenson asked for public comments. There was one [public comment](#) from David Novelli, Fire Captain with CCFD speaking on behalf of the Central County Firefighters Union.

Chair Stevenson thanked Mr. Novelli for his comments. There were no other comments or questions from the Board and no other public comments on this item. Chair Stevenson closed the public hearing.

8. STAFF REPORTS

- a. Fire Chief's Update (Oral Report)

Chief Pucci introduced Deputy Chief Jonathan Cox. Chief Pucci added that the promotional exam for Battalion Chief was completed on June 10th and Fire Station 36 had its soft opening on Friday June 6th.

9. BOARD OF DIRECTORS' COMMENTS

Board Member Chuang thanked all CCFD personnel for participating in the Hillsborough Memorial Day Parade.

10. ADJOURN TO CLOSED SESSION

Adjourned to closed session at 4:25 p.m.

11. CLOSED SESSION

- a. Conference with Labor Negotiator for Central County Firefighters Union (Fire Captains, Firefighters, Fire Inspector and Deputy Fire Marshal) (GC#54957.6(a)) and Chief Officers (Battalion Chiefs and Fire Marshal) (GC#54957.6(a)). Agency Negotiators: Jennifer Crims, HR Director and Timothy Davis, Attorney, Burke, Williams & Sorensen.
- b. Conference with Negotiator for Unrepresented Management (Fire Chief, Deputy Fire Chief, Administrative Services Manager, HR Director, and EMS Manager), Unrepresented Clerical (Sr. Accounting Technician, Accounting Technician, Management Assistant, Administrative Assistant, Office Assistant, and Fire Prevention Specialist), Unrepresented Mechanics (Emergency Vehicle Technicians), Unrepresented Community Risk and Resiliency Specialist, (GC#54957.6(a)). Agency Negotiator: Jennifer Crims, HR Director.

12. ADJOURN CLOSED SESSION

The report out from closed session will be given at the July 9, 2025 regular meeting.

13. ADJOURNMENT